

DATA RECAPTURE FORM

*Mandatory Field

**Conditional Mandatory Field

SECTION 1: RETIREMENT SAVINGS ACCOUNT PERSONAL IDENTIFICATION NUMBER (RSA PIN) HOLDER'S DETAILS

*RSA Status Retiree Active

*RSA PIN

*PFA Name

Other RSA PINs (if any)
PINs

PFA Name

If other PINs are more than 2, please attach a listing

SECTION 2: PERSONAL DATA

* Title (Mr., Mrs., Miss & Ms)

* Surname

* First Name

Middle Name

Maiden Name/Former Name

Mother's Maiden Name

*Gender (M/F) *Marital Status (MD/SG/DV/SP/WD)

*Bank Verification Number (BVN) - This field should be fixed to 11 digits

International Passport Number (Non-Nigerians Only)

*Date of Birth (DD MM YYYY) *Sample Date 14 SEP 1970 **D D M M Y Y Y Y**

*State of Origin (if Nationality is Nigerian)

Personal Email Address

*Phone No. (Country Code + Mobile Number)

*Place of Birth

Residential Address

House No./Name

Street

**Village/Town/City

**State of Residence

P.O. Box or PMB (if any)

*Recent Passport Photo
(with a white background)

Name Should be boldy
written at the back of the
passport photograph

*National Identity Number (NIN) - This field should be fixed to 11 digits

*Nationality

SECTION 3: EMPLOYMENT RECORD

*Sector Classification 01- Public Sector Employees (Fed & State) 02- Private Sector Employee 03- Micro Pensions 04- Cross Border Employees

*Employee Under IPPIS? Yes/No **Date Joined IPPIS

Employee IPPIS No

Employer's Name

Address

**Village/Town/City

Employer's Phone (Country Code + Tel/Mobile Number)

P.O. Box or PMB (if any)

**Date of First Appointment (FG & State Employees Only)
(D D M M Y Y Y Y)

**Date of Retirement
(D D M M Y Y Y Y)

SECTION 4: NEXT OF KIN's DATA

*Gender (M/F) * Title (Mr., Mrs., Miss & Ms)
* Surname
* Other Names
* Relationship * Telephone

Correspondence Address

**Location - Nigeria or Abroad Nigeria Abroad
Street No & Name
Town/City/Country
International Mobile/Tel. Number (if any)

SECTION 5: EMPLOYEE CONFIRMATION

"I hereby certify that the information provided in this form is correct. I further consent and authorize Nigeria Inter-bank Settlement System Plc and National Identity Management Commission to release my BVN and NIN information to the National Pension Commission (PencCom) for the maintenance and operation of my Retirement Savings Account. It is my understanding that PenCom shall exercise due care to ensure that my information is secure and protected."

*Name
*Signature (Please sign within the box) Date

SECTION 6: APPLICANT'S BIOMETRIC/CERTIFICATION

*Name
*Signature (Please sign within the box) Date

SECTION 7: FOR OFFICIAL USE ONLY

DOCUMENTS REQUIRED

1. Employment Letter
2. Birth Certificate or Age Declaration
3. NIMC Slip

Does the Contributor /retiree have any Physical Challenge?
Yes No If yes: Tick Type Partial Complete Others

PRIVACY AND CONSENT NOTICE

CrusaderSterling Pensions Limited (CPL) is committed to protecting your personal data disclosed to us. We will therefore ensure your data is: Processed lawfully; Collected and maintained for a specific purpose; Retained no longer than necessary, and kept securely. CPL will use the personal information you provide majorly for the purpose of Pension Fund Administration and Management. For more details, please read up our data privacy policy on <http://www.crusaderpensions.com/data-privacy-policy>. This policy sets out your rights under the Nigeria Data Protection Regulation 2019 and explains how you can access your personal data as well as lodge complaint if you have concerns about how we are using it. By signing this form, you agree that you understand how your data will be used and consent to its use as stated in our privacy policy. You can access, make changes to, update or withdraw your information provided to us through any of the following details:

CrusaderSterling Pensions Limited
14B Keffi Street, Ikoyi, Lagos.
Tel: +234 12713800 -4, +234 12714605
Email: info@crusaderpensions.com